

SHRI GOVIND GURU UNIVERSITY

SYLLABUS

(IN EFFECT FROM JUNE 2017 TILL FURTHER NOTIFICATION)

B.A SEM - III

GENERAL ENGLISH

UNIT – I

PROSE : LESSON 1,2,3 & 4

UNIT – II

POETRY : 1,2 & 3

(TEXT FOR UINIT I & II : SINGING RIVERS AND SPEAKING STONES)

UNIT – III

GRAMMAR

- (A) PERFECT TENSE (PRESENT PAST AND FUTURE)
PERFECT CONTINUOUS TENSE (PRESENT & PAST)
- (B) WORD BUILDING (PREFIX AND SUFFIX)
- (C) ACTIVE AND PASSIVE VOICE

UNIT – IV

READING AND WRITING

- (A) COMPREHENSION (TEXT BASED : A PARAGRAPH OF ABOUT 100 WORDS MUST BE GIVEN FROM THE PRESCRIBED TEXT)
- (B) LETTER WRITING (PERSONAL LETTERS OF INVITATION CONGRATULATION AND CONDOLENCE)

REFERENCE BOOKS

1. David Green: Contemporary English Grammar Structure and Usage
2. M L Tickoo and Subramanian: Intermediate Grammar, Usage and Composition
3. Wren and Martin – High School English Grammar and Composition
4. Raymond Murphy – Intermediate English Grammar
5. Martinet and Thomson – A Practical English Grammar

PAPER STYLE

QUESTION -1

SHORT QUESTION ANSWER FROM UNIT ONE (ANY seven OUT OF twelve) MARK 14

QUESTION -2

SHORT QUESTION ANSWER FROM UNIT TWO (ANY seven OUT OF twelve) MARK 14

QUESTION – 3

- | | |
|--|--------|
| (A) FILL IN THE BLANKS FROM UNIT III A | MARK 4 |
| (B) EXERCISE ON WORLD BUILDING FROM UNIT III B | MARK 4 |
| (C) CHANGE THE VOICE EXERCISE FROM UNIT III C | MARK 6 |

QUESTION – 4

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|--------------------|--------|
| (A) COMPREHENSION | MARK 7 |
| (B) LETTER WRITING | MARK 7 |

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B.A SEM - IV

GENERAL ENGLISH

UNIT -I

PROSE (LESSON 5,6,7 & 8)

UNIT-II

POETRY (4,5,6)

(TEXT FOR UNIT I & II : SINGING RIVERS AND SPEAKING STONES)

UNIT -III

GRAMMAR

(A) REVISION OF TENSES

(B) DEGREES OF COMPARISON

(C) WORD FORMATION (NOUN, VERB, ADJECTIVE, ADVERB)

UNIT – IV

READING AND WRITING

(A) COMPREHENSION OF ADVERTISEMENT

(B) APPLICATION WRITING FOR JOBS

REFERENCE BOOKS

- 1. David Green: Contemporary English Grammar Structure and Usage**
- 2. M L Tickoo and Subramanian: Intermediate Grammar, Usage and Composition**
- 3. Wren and Martin – High School English Grammar and Composition**
- 4. Raymond Murphy – Intermediate English Grammar**
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PAPER STYLE

QUESTION -1

SHORT QUESTION ANSWER FROM UNIT ONE (ANY SEVEN OUT OF TWELVE) MARK 14

QUESTION -2

SHORT QUESTION ANSWER FROM UNIT TWO (ANY SEVEN OUT OF TWELVE) MARK 14

QUESTION – 3

(A) FILL IN THE BLANKS FROM UNIT III A MARK 4

(B) EXERCISE ON DEGREES OF COMPARISON FROM UNIT III B MARK 6

(C) EXERCISE ON WORD FORMATION UNIT III C MARK 4

QUESTION – 4

(A) COMPREHENSION MARK 7

(B) APPLICATION WRITING FOR JOB MARK 7