

Shri Govind Guru University

B.A.SEMESTER : 4

Sub : Foundation Course

Skill Development

UNIT - 1 : Introduction and types of Skills.

UNIT - 2 : Skill Development through Education

- Writing, Reading, Listening, Speaking, Understanding, Observation, Thinking

UNIT - 3 : Development of Competency in mother tongue/English

- Communication Skills
- Self and time Management
- Motivation Techniques

UNIT - 4 : Interpersonal Skill Development

- Computer Literacy
- Life Skills
- Entrepreneurship

UNIT - 5 : MCQ From Unit 01 to 04