

શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી
(ગુજરાત એક્ટ નં.૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલિટેકનીક કેમ્પસ
ગદુકપુર, ગોધરા
જિલ્લો પંચમહાલ પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

No. SGGU/Adm/PG/2018/13866

Dt. 27/02/2018

TENDER NOTICE No: 1/2018
"TENDER FOR HIRING OF BUILDING FOR UNIVERSITY"

Tender fee: Rs. 2,000/-

EMD: Rs. 25,000/- (Twenty five thousand)

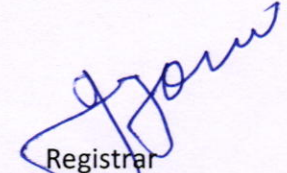
Shri Govind Guru University invites Tender for Hiring of Building for University. Interested parties/firms who wish to participate in tenders can download the tender documents from University website www.sgggu.ac.in. EMD, Tender Fee, and other essential documents for the tender should be submitted on or before 19/03/2018 in the office of the Registrar, Shri Govind Guru University, Government Polytechnic Campus, RTO Road, Gadukpur, Godhra, Panchmahals.

A tender fee Rs. 2,000/- (Two thousand only-) (non-refundable) and EMD (refundable) Rs. 25,000/- (Rs. Twenty five thousand only) in form of DD in favour of Registrar, Shri Govind Guru University payable at Godhra only should be attached along with the tender documents.

Tender Documents received late / incomplete without requisite papers and Demand Draft for tender fee and EMD shall be summarily rejected. Shri Govind Guru University reserves the right to accept or reject any tender, without assigning any reasons.

Date : 27/02/2018




Registrar
Shri Govind Guru University
Godhra
GODHRA-GUJARAT

શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી
(ગુજરાત એક્ટ નં.૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલિટેકનીક કેમ્પસ
ગદુકપુર, ગોધરા
જિલ્લો પંચમહાલ પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

No. SGGU/Adm/PG/2018/13866

Dt. 27/02/2018

TENDER NOTICE No: 1/2018

"TENDER FOR HIRING OF BUILDING FOR UNIVERSITY"

Shri Govind Guru University, Godhra invites Tender for immediate hiring of building at Godhra, Dist. Panchmahals, Gujarat for its Academic Activities.

The interested bidders may submit tender on the appropriate format which may be downloaded from the University Website www.sgggu.ac.in and forward the same to the University with a tender fee (non-refundable) of Rs. 2000/- & E.M.D. Rs. 25,000/- (Refundable) in the form of Demand Draft in favour of the Registrar, Shri Govind Guru University payable at Godhra. The last date for the receipt of tenders is **19/03/2018** and will be opened on **20/03/2018** at **04.00 PM** at **Conference Room, Shri Govind Guru University, Govt. Polytechnic Campus, RTO Road, Gadukpur, Godhra, Dist. Panchmahals, Gujarat.**

Procedure:

Tender complete in all respects must be submitted in sealed envelope which must be sent by Speed Post, Registered Post or Courier to University at the address mentioned below so as to reach not later than **04.00 PM on 19/03/2018**. The University in no case will be held responsible for late delivery or loss of the documents so mailed.

The Registrar

**Shri Govind Guru University,
Govt. Polytechnic Campus, RTO Road,
Gadukpur, Godhra, Dist. Panchmahals, Gujarat.**

The tender should be submitted in accordance with procedure detailed herein. The documents should be enclosed in separate envelope of appropriate size each of which should be sealed.

1. **Envelope No.1** Should contain following documents:
 - a. Covering letter
 - b. Information in Annexure I duly signed and stamped
 - c. Requisite Fee
2. **Envelope No.2** should contain Envelope No.1

श्री गोविंद गुरु युनिवर्सिटी
(गुजरात ऐक्ट नं.२४/२०१५ द्वारा स्थापित)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

सरकारी पोलिटेक्नीक कैंपस
गढुक्पुर, गोधरा
जिल्लो पंचमहाल पिन कोड ३८६००१

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

The Envelop No.2 should be addressed to the University at the above mentioned address, and superscribed "**Tender for Hiring of Building for University**" with Tender Number and Date. The inner envelope should also indicate the name and Address of the Bidder to enable the bid to be returned unopened in case it is declared "late". If the outer envelope is not sealed and marked as required, the University will assume to responsibility for the bid's misplacement or premature opening.

The Tender received through Hand to Hand, E-mail / Fax or not in proper format as annexed or without appropriate and supporting documents & demand draft will be rejected.

Terms & Conditions

1. Shri Govind Guru University, Godhra invite tender for hiring suitable Building(s) at Godhra, Dist. Panchmahals, Gujarat on temporary basis initially for a period of two years.
2. The size of rooms/building should be as per the following area required:

Sr.No.	No. of Rooms	Specification of Rooms
1.	06 Class Rooms	1200 sq.ft. each
2.	03 Lab	600 sq.ft. each
3.	03 Faculty Rooms	Approx. each room size should be enough to accommodate at least 04 faculty members with their work stations and Almari (approx. 200 sq. ft.) The no. of required rooms may be lowered for a larger room. However, it must done keeping in view that the rooms be able to accommodate at least 12 faculty members.
4.	01 Reading Room	With a seating capacity of 25-30 students
5.	01 Room for Director	With a seating capacity of 04 persons (approx. 300 sq. ft.)
6.	01 Room for library	Minimum space for library is same as that of a class room. However, a larger room my be preferable.
7.	01 Room for Non- teaching staff	With a seating capacity of about 04 persons (approx. 200 sq. ft.)
8.	04 Rooms	100 sq.ft. each
9.	03 Rooms	300 sq.ft. each
10.	Parking space	A building with parking space would be preferred.
11.	Other requirements	The building must have the required amenities, such as water supply, electricity connection, points for lightening and fans and sewage facility.
12.	Toilets (01 Girls + 01 Boys)	2 + 2 Unit

श्री गोविंद गुरु युनिवर्सिटी
(गुजरात ऐक्ट नं.२४/२०१५ द्वारा स्थापित)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

सरकारी पॉलिटेक्नीक कैंपस
गडुक्पुर, गोधरा
जिल्ला पंचमहाल पिन कोड ३८९००१

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

3. The building should have the provision of independent 24 hours water supply.
4. The building should have independent Electricity Supply with fireproof electric systems.
5. The building should be fenced with the boundary wall with parking facility (desirable) and Security Gate.
6. The bidder shall offer and quote monthly rent per square foot and total sum/rent for the building in the tender document.
7. The rent shall be got assessed by the University from PWD and shall be restricted at par with Rent Reasonability Certificate, in case the rent offered/quoted by the bidder is found to be on the higher side.
8. The building should be completed in every respect to be put to immediate occupancy. i.e. windows, doors etc.
9. Repair work, if any pointed out by the University shall be carried out by the owner within 15 days failing which the same shall be done by the University and cost of it, up to ceiling of one month 's rent, shall be recovered out of the rent payable in the next month.
10. The application should be accompanied by a D.D. of Rs.2000/- Tender fee (Non refundable) & D.D. of Rs. 25,000/- E.M.D. (Refundable) in favour of the Registrar, Shri Govind Guru University payable at Godhra.
11. The Building should be ideally located in the vicinity of Godhra and should have proper approach from National Highway / state Highway / motor able road, in safe and secure premises.
12. No activity other than the Academic activities of the University will be carried out on the leased premises by the land lord/contractor.
13. Independent and regular water and electricity must be available with meters. Stand by arrangements would be preferred for water & electricity. Water and electric meter for the premises should be exclusive for Shri Govind Guru University, Godhra. Charges will be paid by Shri Govind Guru University, Godhra as meter reading.
14. Selected party shall be required to sign a lease agreement containing detailed terms & conditions with Shri Govind Guru University, Godhra, in accordance with the provisions of the law applicable. The Agreement shall be signed for a period of two years which may be extended for a further two years.
15. Building offered must be free from all encumbrances, claims and legal disputes etc . Documentary proof of ownership of building, payment of all taxes, duties, dues, telephone, water, electricity charges etc. must be submitted along with this Tender document.

श्री गोविंद गुरु युनिवर्सिटी
(गुजरात ऐक्ट नं. २४/२०१५ द्वारा स्थापित)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

सरकारी पोलिटेक्नीक કેમ્પસ
ગદુકપુર, ગોધરા
જિલ્લો પંચમહાલ પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

16. The parties may furnish complete details in the application from attached with this document **(ANNEXURE-I)**.
17. All existing and future rates taxes including property taxes, assessment charges and local government levies of whatsoever description in respect of the said premises shall be payable by the owner thereof.
18. The electricity and water supply lines/connection shall be provided by the owner at his cost and expenses. However the Shri Govind Guru University, Godhra shall pay all running charges with respect to electric power, light and water charges of the said premises during the lease period on the basic of actual consumption.
19. Arrangements of sufficient numbers of fire extinguishers, buckets with sand etc. shall be installed on each floor of the building by the contractor/land lord.
20. Building with multiple stories should have internal passage.
21. The university reserves the right to consider/reject any such proposal without assigning any reason. In case of rejection of application for issue of tender, the decision of competent authority will be final and binding and the party shall not be entitled to any compensation whatsoever for no issue of tender.
22. In case of any dispute arising in the implementation of the terms of the contract, the decision of The Vice-Chancellor, Shri Govind Guru University, Godhra shall be final and binding upon both parties.
23. In case the date opening of tender is declared as public Holiday, the tender shall be opened on the next working day at the same time.

Insurance

At all times during the currency of the lease period, it shall be responsibility of the owner of the building to obtain insurance coverage in line with standard industry practice, including cover for fire, theft and natural calamities. Such insurance will have to be obtained by the land lord/party before entering into contract.

Commencement & Termination

1. The agreement for hiring of building / accommodation shall come into force immediately after it is executed and shall remain in force for the period agreed upon.
2. The agreement may terminated by giving three months' notice by the Shri Govind Guru University, Godhra. However, during such notice period the buildings/ accommodation shall remain in the possession of Shri Govind Guru University, Godhra.

શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી
(ગુજરાત એક્ટ નં.૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલિટેકનીક કેમ્પસ
ગદુકપુર, ગોધરા
જિલ્લો પંચમહાલ પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

Indemnification

The party shall keep the Shri Govind Guru University, Godhra indemnified against all claims / litigation in respect of the buildings / accommodation so hired by Shri Govind Guru University, Godhra.

Terms of Payment

1. The monthly rent charges shall be paid at the fixed rate at the end of each month as agreed in terms of Terms & Condition No.6 stated above and as per the lease agreement entered into with mutually agreed terms & conditions. Advance payments shall not be ordinarily made unless specifically agrees upon or allowed by the Vice-Chancellor, Shri Govind Guru University, Godhra.
2. The monthly payment of rent shall be subject to deduction of taxes as per rules.
3. The Shri Govind Guru University, Godhra may, at anytime during the currency of the lease period make such structural alterations to the existing building such as partitions, office fixtures and may be easily removable and mutually agreed upon.
4. Interested parties should return the complete expression of interest documents, including **Annexure-I**, duly filled in and ink signed at the bottom of each page, in token of having accepted the terms and conditions. These documents should be sealed in the envelope superscripted "**Tender for Hiring of Building for the University**".

Date : 27/02/2018



[Handwritten Signature]
Registrar
Shri Govind Guru University
Godhra
GODHRA-GUJARAT

श्री गोविंद गुरु युनिवर्सिटी
(गुजरात ऐक्ट नं. २४/२०१५ द्वारा स्थापित)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

सरकारी पॉलिटेक्नीक कैम्पस
गढ़पुर, गोधरा
जिल्ला पंचमहाल पिन कोड ३८६००१

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

ANNEXURE-1

Technical & Financial Form

1	Name of the person/ party holding title to the property	
2	Nationality of owner	
3	Full postal address of property	
4	Email ID,	
	Mobile,	
	Landline with STD code	
5	Description of built- up area in sq.ft.	
	I. No. of rooms and dimensions (...Ft x ...Ft) of each room. Give total carpet and built up area of the building.	
	II. No. of toilets with types of toilets	
	a. Ground Floor	
	b. First Floor	
	c. Second Floor	
	d. Third floor	
	e. Any other floor	
6	Distance (in km) from	
	a. Central Bus Station-Godhra	
	b. Railway Station-Godhra	
	c. University's present campus	

શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી
(ગુજરાત એક્ટ નં.૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલિટેકનીક કેમ્પસ
ગદુકપુર, ગોધરા
જિલ્લો પંચમહાલ પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

7. Essential / Documents to be furnished

i.	Copy of the title deed of the property :
ii.	Copy of building plan duly approved by local government body :
iii.	Particulars of completion certificate, year of construction, age of the building : etc.(Enclose attested / self- certified copy of completion certificate issued by Competent Authority)
iv.	Whether accommodation offered for rent is free from litigation including disputes in regard ownership, pending taxes, due or like (Enclose copy of Affidavit from owner or Power of Attorney holder)

8. Please Indicate

i. Whether it is an independent building for exclusive use of : **Yes/No**
Shri Govind Guru University, Godhra or otherwise
(Details may be clearly illustrated & stated)

ii. General amenities:

No. of attached Bath Rooms available, if any (with attached :
toilet)(please state whether Indian or WC used)

Facility & provision of Kitchen & Mess, if any :
(these are not essentials)

Common Room Facility, if any :
(varandahs, staircase and
balconies with size)

iii. Availability of parking space in Sq.Ft./Mtr. :
within the Compound

iv. Whether proposed building is ready :
to occupy?

vi. Whether the Madhya Gujarat Vij Co. Ltd :
(MGVCL) has certified for safety standard
of electric wiring.

श्री गोविंद गुरु युनिवर्सिटी
(गुजरात ऐक्ट नं.२४/२०१५ द्वारा स्थापित)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

सरकारी पोलिटेक्नीक कैम्पस
गडुकपुर, गोधरा
जिल्ला पंचमहाल पिन कोड ३८६००१

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

vii.	Whether all Govt. dues (property taxes, electricity, telephone, water bills are paid up as on date of application (documentary proof should be provided)	
viii.	Whether the landlord of the building is a near relative or any of the personnel of Shri Govind Guru University, Godhra?	
ix.	Monthly Rent offered (in Rupees). Please clearly mention per sq.ft./mtr. and total carpet and total rent for the premises.	
x.	Whether the owner of the building is agreeable to Monthly rent as determined and fixed by PWD, if the offered rent found to be at higher side than that of rent assessed by the PWD.	
xi.	Are there any items or special services intended to be provided for payment of additional charges (besides the rent)? If so, please indicate each such service / intended to be provided with details of such charges separately against	
xii.	a) Details of power Back-up facility / Generator with Capacity, if any.	
	b) Arrangements of regular repairs and maintenance of such Power Back up facility, if any.	
xiii.	Details of Fire Safety Mechanism along with particulars of Fire Department Certificate (copy of certificate to be enclosed).	
xiv.	Provisions of regular repairs and maintenance and special repairs, if any of the building	
xv.	Availability of Shelter / post for Security Guards, if any.	
xvi.	Other information, if any, which the intending party wishes to : furnish	

શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી
(ગુજરાત એક્ટ નં.૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલિટેકનીક કેમ્પસ
ગદુકપુર, ગોધરા
જિલ્લો પંચમહાલ પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

Declaration:

- (i) – I / have read and understood the detailed terms and conditions applicable to the subject offer as supplied with the tender documents and agree to abide by the same in totality.
- (ii) It is hereby declared that the particulars of the buildings etc. as furnished against the individual items are true and correct as per my knowledge and belief and in the event of my the same being found to be not true , I / We shall be liable to such consequence / lawful action as the University may wish to take.

Signature of the Legal Owner /Power of Attorney Holder

(Delete as inapplicable)

(Name in Block Letters)

(Designation and Seal where applicable)